

**MILL CITY
MINUTES OF THE CITY COUNCIL
Tuesday, October 22, 2019**

Mayor Kirsch opened the meeting at 6:30 PM with the flag salute. Councilors present were Janet Zeyen-Hall, Brett Katlong, Dawn Plotts, Tony Trout and Steve Winn. Staff members in attendance were City Recorder, Stacie Cook and City Clerk/Reid House Facilitator Tree Fredrickson.

Citizens in attendance: None.

DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST: Mayor Kirsch stated that anyone who felt they may have a potential conflict with anything on tonight's agenda may say so at this time or at any time during tonight's meeting.

CONSENT AGENDA

Councilor Trout moved and was seconded by **Councilor Katlong**, to approve items a; Approval of Minutes of Regular City Council Meeting of October 8, 2019, b; Approval of Accounts Payable, and c; Approval of IT Services Agreement with North Santiam School District in the Amount of \$3000.00, of the consent agenda. Tree Fredrickson polled the council; the motion passed unanimously, (6:0).

CITIZEN COMMENTS AND QUESTIONS: None.

REQUEST TO CONSTRUCT STORAGE SHED IN KIMMEL PARK; MILL CITY GATES RECREATION ASSOCIATION (MCGRA): Councilor Zeyen-Hall said that she was approached by representatives of the Mill City Gates Recreation Association about installing a storage shed in Kimmel Park because they are going to lose their current storage area. Mayor Kirsch asked where the current area is. Councilor Katlong said that it is in the Scout Cabin.

Councilor Zeyen-Hall said that the proposed building is 15x30 with a location just west of the concession stand to the rear of the home that is adjacent to the park. This location was chosen due to its nearness to the park hosts and the restroom.

Councilor Katlong said that he does not think the proposed location is the best option. Other possible locations were discussed. Councilor Zeyen-Hall said that she will provide the proposed locations to MCGRA and request that they attend an upcoming meeting with proposals for the building.

Councilor Trout asked if the storage shed could be placed at the well site by the public works building. Mayor Kirsch said that the waste water plant may also be a good location.

Councilor Katlong said that if this building is to be placed on City owned property then he would like to see it built by a licensed contractor. Mrs. Cook said that with the building being 450 square feet, it is possible that a building permit will be required, which will mean that a licensed contractor has to do the work.

Mayor Kirsch said that MCGRA should be advised that the City is agreeable to having a storage shed somewhere on City property but the location needs to be discussed. Councilor Zeyen-Hall will provide possible locations to MCGRA for consideration.

DRAFT IGA – NORTH SANTIAM SEWER AUTHORITY FORMATION: Mayor Kirsch said that the Santiam Sewer Task Group has provided a draft Intergovernmental Agreement for a sewer authority. This is only for review at this time. Before any decision would be made the group

would do a presentation on the work of the task group and what the formation document entails. This is the first step in determining how a district could be formed and what kind of system would be needed to accommodate the communities.

An engineer has been hired to do the evaluation of the potential system. Along with this a capacity study for the City's system will need to be done and a valuation of the system will be completed as well. The valuation vs. debt for the system will be reviewed as a part of this process.

Mayor Kirsch said that he believes that what is good for the canyon is good for Mill City and vice versa. The possibility of this district and the sewer systems throughout the upper canyon should be looked at for what it can provide to everyone involved.

MISCELLANEOUS – CITY RECORDER UPDATES:

Skatepark Update: Dave Kinney and Mrs. Cook met with representatives of SKATE on Tuesday, October 15, 2019. SKATE provided the required site plan and skatepark elements plans that were a condition of approval for their land use application. The Planning Commission will be considering the submittals at their November 19, 2019 meeting. If approved, the next steps will be:

- SKATE determine project phases (tentatively; 1. bowl, 2. other skate elements, 3. exterior landscaping items)
- SKATE obtain construction cost estimates for each phase
- SKATE present financing plan for construction of Phase 1 to City Council
- Council must review and approve final design plans and construction plans

SKATE's presentation of the financing plan is tentatively scheduled for November 26, 2019. Additional steps remain after submittal of financing plan.

Mayor Kirsch said that he would have a concern with a three phase project. There is the possibility that the infrastructure items could ????

Councilor Plotts said that she wants to make sure that the landscaping is done, especially with the school campus being reconfigured.

Councilor Zeyen-Hall asked what the other sites for a skatepark were that were considered and what the reasons for choosing this site were. Mayor Kirsch said that one location that was looked at was Kimmel Park. Part of the reason for not moving forward in the park was concern with trees in the area.

Mill City Falls Park/EV Charging Station Update: Mrs. Cook attended a meeting on October 18, 2019 to discuss the easements presented to property owners Mike and Cathy Erdman by Pacificorp to allow the parking lot/EV charging stations to be constructed on Wall Street. Mr. Erdman and Mrs. Cook have taken the plans from Pacific Power to request cost estimates from contractors that both are currently working with. Mrs. Cook advised City Planner David Kinney that the City's budget needs to be looked at to see if dollars can be found in order to ensure this project moves forward.

SW Cedar Street Improvement Project Update: Notice to Proceed was granted to the contractor and they will begin some preliminary work Wednesday morning. Mrs. Cook said that the project has been scaled back due to extra work on sidewalk areas and storm drainage. Work will be done on the ADA ramps on the north side of SW Cedar Street and SW 2nd Avenue and SW Cedar Street and SW 3rd Avenue along with some sidewalk work between the food bank parking lot and the 3rd Avenue intersection and a little bit of paving work along the project. To complete paving on Cedar all the way to SW 4th Avenue would cost upwards of \$300,000.00.

Mayor Kirsch asked if these street improvements will be included in a Safe Routes to School grant. Mrs. Cook said that it will be in the application. The school will have to do some street work when constructing the new school as well.

Mrs. Cook said that one of the reasons the cost of the project increased was the amount of underground storm line that needed to be dealt with. Mayor Kirsch asked if storm work in this area will be done with the funds the City received from the Legislature. Mrs. Cook said that the overall plan for the work to be done with these funds has not been completed but it is the intention of staff to include work within the area of the school in the project.

NE 5th Avenue Overlay Project Update: Mrs. Cook said that this project is moving along, however Knife River has not yet submitted all necessary documents. There is a possibility that more paving will be done than previously thought, allowing for paving the full length of NE 5th Avenue between the highway and NE Cherry Street.

Public Works Building Update: Mayor Kirsch questioned why the generator will not be hooked up to PW building with this project. Mrs. Cook said that she asked Public Works Supervisor Russ Foltz about this issue and he stated that this had been removed from the beginning.

Mrs. Cook said that Councilor Winn was given authority to approve change orders on this project. There is an issue with one of the transformers on the site putting out too much electricity. A smaller transformer needs to be installed to handle the public works building electrical needs. A change order was approved by Councilor Winn for this, which increases project costs by \$4,616.00.

Marion County Housing Authority Affordable Housing: Mrs. Cook stated that she met with Jason Icenbice, Marion County Housing Authority last week to discuss a couple of pieces of property Marion County is interested in for affordable housing. One is the large parcel off NW Beech Street, which is almost five acres. The other is property on the corner of NW Beech Street and NW 8th Avenue. Mrs. Cook talked to Mr. Icenbice about the kinds of housing that Marion County would be looking to construct in the area; affordable housing and/or work force. Mr. Icenbice will be speaking with United Way about the possibility of partnering on this property so that senior housing might be included. There may be a possibility of them partnering in the endeavor. Mrs. Cook explained that there are more constraints to developing the two smaller properties than the big parcel, which may make it worthwhile for Marion County to consider developing both properties instead of one or the other.

EXECUTIVE SESSION

At 7:24 p.m. Mayor Kirsch adjourned into executive session under ORS 192.660 (2)(e) to consult with legal counsel regarding current or pending litigation.

At 7:42 p.m. Mayor Kirsch reconvened into regular session.

ADJOURNMENT

The meeting was adjourned at 7:43 PM.

Prepared by:

Approved by:

Stacie Cook, MMC
City Recorder

Tim Kirsch
Mayor