



CITY OF MILL CITY

AGENDA OF THE MILL CITY 4TH OF JULY COMMITTEE

November 1, 2023

7:00 p.m.

City Hall

444 S 1st Ave.

Mill City, Oregon

1. APPROVAL OF MINUTES - October 4, 2023
2. EVENT ACTIVITY PLANNING SHEET
3. FEE SCHEDULE
4. KIMMEL PARK SITE VISIT - SCHEDULE
5. CARNIVAL GAMES/RIDES; PARTYWORKS.COM
6. EVENT ACTIVITIES DECISION (Bold are a go)
 - a. **Grand Parade**
 - b. Kiddie Parade – Teri Ottosen
 - c. **Vendors**
 - d. **Beer Garden**
 - e. Family/Kiddie Games
 - f. Carnival Rides/Activities
 - g. **Music**
 - h. Mutt Show – Tree Fredrickson? Needs a co-chair.
 - i. **Fireworks – MCRVPD**
 - j. Contests – Pie Eating, Seed Spitting, BBQ, Cake/Pie Baking, etc.
 - k. Horseshoe Tournament
 - l. 3 on 3 Basketball Tournament
 - m. Pickleball Tournament
 - n. Logging Exhibition
 - o. Car Show(s) – Victor Perdomo
 - p. **Cornhole Tournament**
 - q. **Dunk Tank**
 - r. **REACH/National Guard Helicopter – Ron Van Vlack**
 - s. Rick Posekany Memorial Run/Walk – Penny Keen?
7. ADJOURNMENT

CALENDAR OF UPCOMING CITY MEETINGS & EVENTS

Friday	November 10, 2023	Planning Commission Meeting	8:30a.m.
Tuesday	November 14, 2023	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Thursday	November 23, 2023	THANKSGIVING DAY – CITY HALL CLOSED	
Friday	November 24, 2023	CITY HALL CLOSED	
Tuesday	November 28, 2023	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Wednesday	December 6, 2023	4 th of July Committee	7:00p.m.
Friday	December 8, 2023	Planning Commission Meeting	8:30a.m.
Tuesday	December 12, 2023	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Friday	December 22, 2023	CHRISTMAS EVE OBSERVED – CITY HALL CLOSED NOON	
Monday	December 25, 2023	CHRISTMAS DAY – CITY HALL CLOSED	
Tuesday	December 26, 2023	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Monday	January 1, 2024	NEW YEAR’S DAY – CITY HALL CLOSED	
Wednesday	January 3, 2024	4 th of July Committee	7:00p.m.
Tuesday	January 9, 2024	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Friday	January 12, 2024	Planning Commission Meeting	8:30a.m.
Monday	January 15, 2024	MARTIN LUTHER KING JR DAY – CITY HALL CLOSED	
Tuesday	January 23, 2024	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Wednesday	February 7, 2024	4 th of July Committee	7:00p.m.
Friday	February 9, 2024	Planning Commission Meeting	8:30a.m.
Tuesday	February 13, 2024	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Monday	February 19, 2024	PRESIDENT’S DAY – CITY HALL CLOSED	
Tuesday	February 27, 2024	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Wednesday	March 6, 2024	4 th of July Committee	7:00p.m.
Friday	March 8, 2024	Planning Commission Meeting	8:30a.m.
Tuesday	March 12, 2024	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	March 26, 2024	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	May 24, 2016	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Monday	May 30, 2016	CITY HALL CLOSED – MEMORIAL DAY	



CITY OF MILL CITY

MINUTES OF THE MILL CITY 4TH OF JULY COMMITTEE

October 4, 2023

7:00 p.m.

City Hall

444 S 1st Avenue

Mill City, Oregon

Present: Jason Bradshaw, Laura Bradshaw, Braeden Cook, Stacie Cook, Becky Van Atta and Ron Van Vlack.

Minutes: Becky Van Atta moved, seconded by Jason Bradshaw to approve the minutes of September 6, 2023. The motion passed.

Budget Sample: Mrs. Cook provided a copy of the General Fund budget documents for review, explaining that 4th of July revenues and expenditures are included in the miscellaneous category within the budget.

Fee Schedule: Mrs. Cook provided the fee schedule for 4th of July events stating that if there are any changes or additions that the Committee would like to recommend they should be incorporated fairly soon as the resolution must be approved by the Council.

Mr. Bradshaw said that the fees should be raised since this year will be a three-day event. Mrs. Cook suggested that the resolution be modified to allow for a multi-day fee schedule.

Chair Braeden Cook asked the Committee to review the fee schedule and be prepared to discuss and make a recommendation at the November meeting.

Map Layout of Events: Chair Cook asked that a date be set at the November or December meeting to meet at Kimmel Park so that the Committee can have a first hand understanding of the space before a decision is made about the event layout.

Parade Route/Staging Map: Chair Cook briefly went through the parade route and staging for last year's event, stating that if there are any suggestions for changes they should be brought up to the group.

Mrs. Cook said that while it may not work due to the hill on S 1st Avenue, the Committee could consider lining the parade up on SW Ivy Street.

Event Activities Decision: The Committee went through possible events for the 4th of July Celebration. The following were determined to be a possibility or certainty.

Grand Parade	YES
Kiddie Parade	POSSIBLE – Hold a different day/time than grand parade to allow participation in both.
Vendors	YES
Beer Garden	YES
Music	YES
Fireworks	YES
Contest (BBQ?)	POSSIBLE
Horseshoe Tourney	YES
3 on 3 Basketball Tourney	YES
Pickleball Tourney	POSSIBLE
Logging Exhibition	POSSIBLE
Car Show	POSSIBLE

Cornhole Tournament YES
Dunk Tank YES
REACH/National Guard Helicopter YES

Laura Bradshaw suggested having a Hobby Horse Competition, explaining that it is with wooden horses are used and a course is set up to go through.

Chair Cook suggested holding a lawn mower race.

Mrs. Van Atta stated that vendors that are for kids need to be targeted.

Assignment of Events to Committee Members: Hold to later date.

Volunteer Recruitment: Chair Cook said that he will set up a table at the Santiam Alumni Tournament and the Fireman's Benefit, if possible, to recruit volunteers.

Mrs. Van Atta said that the events need to be organized to determine the amount of manpower necessary for each then volunteer recruitment will be easier.

Mrs. Cook said that the school's Leadership group should be contacted about volunteering as each student involved must complete a certain number of volunteer hours each year.

Adjournment: Meeting adjourned at 8:12 p.m.

Mill City 4th of July Celebration

Title of Activity:

Brief description: (Wording to share with the public)

Date:

Start and End Time:

Specific Location:

Activity outline with time details:

-
-
-
-

Volunteer Positions with description of duty and # of volunteers needed for each position:

-
-
-
-

Total # of volunteers needed:

RESOLUTION NO. 888

A RESOLUTION ESTABLISHING CERTAIN FEES RELATED TO THE MILL CITY 4TH OF JULY CELEBRATION.

WHEREAS, the City of Mill City coordinates the annual Mill City 4th of July Celebration; and

WHEREAS, this celebration requires registration of vendors, parade participants, and other miscellaneous events; and

WHEREAS, the City Council of the City of Mill City believes it fair to charge fees to those individuals benefiting the service rendered to them;

NOW, THEREFORE be it resolved by the City Council of the City of Mill City:

Section 1: The following fees are hereby established:

Coronation	\$25.00
Horseshoe Tournament (Team of 2)	\$30.00
Mutt Show.....	\$5.00
Parade Registration	
Commercial	\$10.00
Non-Commercial	\$5.00
Equine (\$5 Toward Pooper Patrol).....	\$10.00
Softball Tournament	
Team (up to 12).....	\$75.00
Basketball Tournament	
Team of 3.....	\$45.00
Vendor	
Commercial Food 20x10 space	\$150.00
10x10 space	\$125.00
Commercial Non-Food 20x10 space	\$100.00
10x10 space	\$75.00
Non-Profit Food 20x10 space.....	\$100.00
10x10 space	\$50.00
Non-Profit Non-Food 20x10 space	\$60.00
10x10 space	\$30.00
Craft/Non-Commercial 20x10 space.....	\$50.00

	10x10 space	\$25.00
Commercial Products	20x10	\$50.00
	10x10 space	\$25.00
Non-Profit Other	20x10.....	\$50.00
	10x10 space	\$25.00
Information Booth		\$15.00
Electricity		\$10.00
Water		\$10.00
Bed Races.....		\$10.00 (includes parade entry)
Rick Posekany Memorial Run/Walk		
	12 Years and Under	\$10.00
	Over 12 Years.....	\$20.00
Event Tee Shirts.....		\$15.00

Section 2: The fees authorized by this Resolution are not subject to the property tax limitations of Section 11(b), Article XI, of the Oregon Constitution or to the limitations imposed by SB 1215 c. 459.1.c, Oregon Laws 1997.

Section 3: This resolution shall take effect immediately and hereby repeals and supersedes Resolution No. 785.

APPROVED AND ADOPTED by the City Council this 23rd day of May 2023.

Date: _____

TIMOTHY L. KIRSCH, Mayor

Date: _____

Attest

STACIE COOK, MMC, City Recorder