

**MILL CITY  
MINUTES OF THE CITY COUNCIL  
Tuesday, June 28, 2022**

**Mayor Kirsch** opened the meeting at 6:30 PM with the flag salute. Councilors present were Dawn Plotts, Tony Trout and Steve Winn. Brett Katlong and Janet Zeyen-Hall were absent. Staff members in attendance were City Recorder Stacie Cook and City Clerk Tree Fredrickson.

**Citizens in Attendance:** None.

**DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST:** Mayor Kirsch stated that anyone who felt they may have a potential conflict with anything on tonight's agenda may say so at this time or at any time during tonight's meeting.

**CONSENT AGENDA**

**Councilor Trout** moved and was seconded by **Councilor Winn**, to approve items a; Approval of Minutes of Regular City Council Meeting of June 14, 2022, b; Approval of Accounts Payable, c; Ratification of Planning Commission Approval of Site Plan Review for SCSD, File No. 2022-04, 450 SW Evergreen St., and d; Approval of Leak Adjustment to the Highest Consumption in the Previous Twelve (12) Months for Bynum, KI; N Santiam Hwy SE. Mrs. Fredrickson polled the Council. The motion passed unanimously, (4:0).

**CITIZEN COMMENTS/QUESTIONS:** None.

**CEDAR CREEK BRIDGE IGA:** The IGA and Work Order Authorization for the Cedar Creek Bridge replacement were provided for Council review. Mrs. Cook said that City Attorney Jim McGehee had no concerns with the documents.

The IGA includes project management, engineering services and contract administration for the project and is written as a Not to Exceed cost of \$235,000. The bridge will be replaced with a steel and concrete structure to match the Railroad Bridge.

**Councilor Trout** moved and was seconded by **Councilor Plotts**, to Approve IGA for Project Management, Engineering Services, and Contract Administration Between the City of Mill City and Linn County. The motion passed unanimously, (4:0).

**Councilor Trout** moved and was seconded by **Councilor Plotts**, to Approve Mill City Cedar Creek Pedestrian Trail Bridge Replacement Work Order No. 1. The motion passed unanimously, (4:0).

**MARION COUNTY SUBRECIPIENT AGREEMENT – ARPA; SEWER GRANT:** The subrecipient agreement between the City and Marion County for the \$1 Million ARPA grant that the City was awarded for immediate/interim sewer needs was provided for review.

**Councilor Trout** moved and was seconded by **Councilor Winn** to Approve Marion County Subrecipient Agreement BO-4580-22; ARPA Funds for Sewer Improvements. The motion passed unanimously, (4:0).

**2022-2023 THROUGH 2024/2025 LAW ENFORCEMENT CONTRACT – LINN COUNTY SHERIFF'S OFFICE:** The IGA (contract) for law enforcement services between the City and Linn County Sheriff's Office was provided for review. The document is generally the same language as in previous years except for the addition of clauses addressing the shortfall in staffing. This language change is outlined on page four, section six.

The IGA is for the upcoming three fiscal years and includes, as discussed previously, a 5% increase for FY 22/23 and a 4% increase for FY's 23/24 and 24/25.

**Councilor Plotts** moved and was seconded by **Councilor Trout** to Approve IGA for Law Enforcement Services Between City of Mill City and Linn County Sheriff's Office. The motion passed unanimously, (4:0).

**MISC. CITY RECORDER ITEMS:**

Legislative Priorities Ballot: Each even-numbered year the City is asked to provide the League of Oregon Cities with a list of priorities for the upcoming legislative session. The list and a brief outline of each was included for review. Mrs. Cook said that she will include this on the July 12, 2022 agenda for discussion and finalization of Mill City's priorities. The deadline to return the City's top four items is August 5, 2022.

SW 2<sup>nd</sup> Avenue Overlay – Request for Closure: Knife River has provided the City with their construction schedule and traffic control plan. The schedule anticipates a start date of July 25 with final clean up by August 3. Because this is a very short project traffic control measures include full street closure between SW Broadway Street and SW Evergreen Street.

The Council must authorize any street closures that are to take place within the City, therefore a motion authorizing the closure is needed. Staff is requesting that the closure be authorized through August 31 to allow for any unforeseen circumstances or the possibility that the school's parking lot project runs long, delaying the start of the street overlay project.

**Councilor Trout** moved and was seconded by **Councilor Plotts**, to Authorize Closure of SW 2<sup>nd</sup> Avenue Between SW Broadway Street and SW Evergreen Street from July 25, 2022 to August 31, 2022. The motion passed unanimously, (4:0).

Mrs. Cook said that the City received a restitution check in the amount of \$600 for the damage done to the picnic table in Kimmel Park last summer.

Councilor Plotts said that the first annual city street clean up is scheduled for Saturday, July 9, 2022 from 9:00AM to 11:00AM. Those interested in participating should meet at the fire hall. This event is in coordination with SOLVE.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT**

The meeting was adjourned at 6:37PM.

Prepared by:

Approved by:

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Stacie Cook, MMC  
City Recorder

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Tim Kirsch  
Mayor