

**MILL CITY  
MINUTES OF THE CITY COUNCIL  
Tuesday, May 10, 2022**

**Mayor Kirsch** opened the meeting at 6:30 PM with the flag salute. Councilors present were Dawn Plotts, Tony Trout and Steve Winn. Councilor Zeyen-Hall was excused. Staff members in attendance were City Recorder Stacie Cook, Public Works Supervisor Russ Foltz, City Clerk Tree Fredrickson and City Attorney Jim McGehee.

**Citizens in attendance** were Lt. Beth Miller and Pierce Torres.

**DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST:** Mayor Kirsch stated that anyone who felt they may have a potential conflict with anything on tonight's agenda may say so at this time or at any time during tonight's meeting.

**CONSENT AGENDA**

**Councilor Trout** moved and was seconded by **Councilor Plotts**, to approve items a; Approval of Minutes of Regular City Council Meeting of April 26, 2022, b; Approval of Accounts Payable and, c; Acceptance of Monthly Revenues & Expenditures Report, April 2022. Mrs. Fredrickson polled the council; the motion passed unanimously, (4:0).

**LINN COUNTY SHERIFF'S REPORT:** Lt. Miller gave the police report for April.

A citation was issued to the rented Maserati that damaged two decorative light poles on SW Broadway Street.

A total of 10 new deputies were hired including local Jake Merrill who will be working with the marine patrol this summer. Two new deputies were assigned to the Mill City area.

Councilor Trout requested a report from the traffic trailer posted at SE Kingwood Avenue.

Councilor Katlong joined the meeting.

**PUBLIC WORKS REPORT:** Public Works Supervisor Russ Foltz reported on the following items:

Pump Report – Unmetered loss is up again this month. The north reservoir booster station is pumping approximately 20 gallons per minute, 24-hours per day which indicates a possible leak. Mr. Foltz has been unable to locate a leak but will continue to monitor the pumps as this could be a misread.

Water Project Update – Approximately 350 meters with boxes have arrived and Public Works have begun installing them.

Well Communication Update – The new Mission communicator was installed and is working great. Pumps can easily be turned on and off from a PW cell phone.

The public restrooms are deep cleaned every Friday and Tuesday and checked twice per day. An initial sheet for each restroom has been created.

Public Works has begun installing the sprinkler system at Mill City Falls Park. They will begin digging 50 test holes in Remines for the sewer project in upcoming week. A final review has been done for Phase II of the Waterline Project and the RFP will be ready in approximately two weeks.

## **CITIZEN COMMENTS AND QUESTIONS:**

**PUBLIC HEARING:** None scheduled.

**PRESENTATIONS:** None scheduled.

## **OLD BUSINESS:**

Storm Drainage Project – Mrs. Cook said that the RFP for the Storm Drainage Master Plan Update has been advertised. Proposals are due by June 9, 2022 and interviews will take place between June 14<sup>th</sup> and 23<sup>rd</sup> with a recommendation of the selection committee by June 24<sup>th</sup>. A copy of the RFP was provided for Council's review.

Mrs. Cook, Mr. Kinney and Mr. Foltz met with the Marion County Engineer and Traffic Engineer inquiring if someone with knowledge of this type of work could sit in on the interview panel.

Zipty Fiber Franchise Agreement – City Attorney Jim McGehee is working on drafting the franchise agreement with Zipty Fiber. Mrs. Cook said that the draft ordinance will be sent back to Zipty for their review.

City Attorney Jim McGehee questioned how long the franchise agreement should be and what the fee will be. It was noted that Zipty Fiber only provides internet services, therefore, the fee would be low.

The Reid House Property – The burned and dangerous trees have finally been taken down on the Reid House property. The trees will be removed by a private party and donated to a non-profit.

## **NEW BUSINESS:**

Request for Basketball Hoops – Mrs. Cook received a request from Todd Reeser, Dean of Students at Santiam Jr./Sr. High School, for basketball hoops being installed within the City. With the loss of the basketball hoops at the elementary school, the only available hoops are now in the locked, fenced courtyard at the Jr./Sr. High School.

Mrs. Cook informed Mr. Reeser that basketball hoops are a component of the parks system that have been discussed over the years and are something that could easily be installed. Noticing the hoops from the elementary school that are stored near the SCSD District Office and asked if there would be a possibility of a donation of two hoops. After speaking with the school superintendent, Mr. Reeser said that they would be willing to donate two hoops if the City can make this project happen.

There is a large area east of the concession parking lot next to the Community Garden at Kimmel Park which would be a viable basketball court location. However, the area is an old residential parcel and is next door to one of the remaining homes on this block. Another parcel was identified on the northeast end of Kimmel Park. A map was provided to Council for reference.

Mrs. Cook said that after speaking with Public Works Supervisor, Russ Foltz, about creating a basketball court he said that concrete costs are up and calculated an estimate of \$15,000 for a high school regulation size court to be poured. This size of court would not be needed therefore, the cost should be lower.

When asked about placing the court in Mill City Falls Park, Mrs. Cook said that Kimmel Park is a community park, which is intended to have elements like this. The Mill City Falls Park is being created as a picnicking area, for a farmer's market, or some other type of event.

Mrs. Cook suggested that when asphalt paving is scheduled, this project could potentially be piggy-backed onto the contract. Councilor Katlong noted that asphalt has a lifespan of approximately 20 years and concrete can last considerably longer.

Councilor Trout asked if the insurance money can be used for this project as it is earmarked for parks. Mayor Kirsch said that dollars from this have already been set aside for the Mill City Falls Park project.

Councilor Katlong volunteered to prepare the ground for the basketball court.

Council consensus to pursue this project. Mrs. Cook said that she would research whether this project might be added to the City's project list for the summer with funds being expended in the 2022-23 FY budget.

Mrs. Cook said that she received an email from the City's contracted septic pumping service, notifying the City they will be raising their per gallon rate to .34 cents due to increasing fuel costs and labor costs. This is the first price increase since 2016. Mr. McGehee would like to look at the contract.

Linn County Sheriff's Office has notified the City of a revised contract for the rate per hour with a 5% increase this year and another 4% over the next two years. Mrs. Cook said the contract has not been received as of yet.

## **STAFF/COMMISSION REPORTS**

### City Recorder Report:

*List of On-Going Old Business Items* - The list of on-going old business items was provided for review.

*Out of Office, Friday, May 13, 2022* – Mrs. Cook will be out of the office on Friday, May 13, 2022.

City Attorney Report: Mr. McGehee said that a complaint is ready to be filed for a nuisance property on S. 1<sup>st</sup> Avenue. An estimate for abatement on a Hazel Street property has been received.

## **BUSINESS FROM MAYOR & CITY COUNCILORS**

**Mayor Kirsch** will be attending an awards presentation for Travel Salem as the City of Mill City has received an award for Most Resilient. A lunch will be provided for two with Mayor Kirsch requesting someone to accompany him. The awards luncheon will be held on Thursday, May 12, 2022 at the Salem Convention Center.

**Councilor Katlong** said that the electrical meter at the RV park on Alder Street has been pulled and he will begin taking out the rest of the infrastructure.

A water truck failed at the test hole drilling site and, after some research, staff were able to find and rent a 500-gallon water trailer for a maximum of 10 days.

**Councilor Plotts** said that she met with Sarah Allaben, Main Street Program, and will present information to Council after a discussion with Mrs. Cook.

It was noted that the 1<sup>st</sup> Avenue kiosk posts were vandalized. Having cameras installed in the area was discussed.

Councilors Trout said that Sandy Lyness purchased and donated the hanging flower baskets around town. He will purchase 4 pole brackets that were broken.

Mrs. Cook said the City is looking at purchasing a large water holding tank with extending water wand to place onto the city's dump truck to allow watering of the baskets.

**Councilor Winn** had nothing to report.

**EXECUTIVE SESSION:** None scheduled.

**INFORMATIONAL ITEMS:** None.

**ADJOURNMENT**

The meeting was adjourned at 7:25 PM.

Prepared by:

Approved by:

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Stacie Cook, MMC  
City Recorder

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Tim Kirsch  
Mayor