

**MILL CITY
MINUTES OF THE CITY COUNCIL
Tuesday, June 22, 2010**

Mayor Lundquist opened the meeting at 6:00 PM with the flag salute. Councilors present were Lynda Harrington, Susann Heller, Ann Holaday, and Michael Long. Michael Medley was excused. Staff members in attendance: City Recorder, Stacie Cook.

Citizens in attendance were Ann Carey, Richard Cole, Bill Sanderson, and Thorin Thacker.

DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST: Mayor Lundquist stated that anyone who felt they may have a potential conflict with anything on tonight's agenda may say so at this time or at any time during tonight's meeting.

CONSENT AGENDA

Councilor Long moved and was seconded by **Councilor Holaday**, to approve items a; Approval of Minutes of Regular City Council Meeting of June 8, 2010, b; Approval of Accounts Payable, and c; Approval of a 1-Step Increase in Salary (From \$16.54/hr to \$17.20/hr) Effective July 1, 2010 for Gerald Curtis Based Upon His Performance Evaluation, of the consent agenda. Stacie Cook polled the council; the motion passed unanimously, (5:0).

SHERIFF'S OFFICE REPORT: None.

CITIZEN COMMENTS AND QUESTIONS: None.

PUBLIC HEARING: None Scheduled.

OLD BUSINESS

Service Projects, Mill City Baptist Church: Mayor Lundquist asked Pastor Rich Cole what type of supervision there will be for the youth doing the service projects. Pastor Cole indicated that there will be adults with each group of youth. A list of possible service projects was noted including painting fire hydrants, painting curbs and litter patrol. The group will be available the week of July 12, 2010. Councilor Long noted that the Odd Fellows building was suggested as a painting project along with the cow building on Highway 22 as well as the building on Wall Street that has burned. Pastor Cole stated that he would like to have projects that he can assure completion of within the week. Councilor Harrington stated that she would also like to see the building on Wall Street repaired. Pastor Cole stated that the youth group has blanket insurance coverage for mission trips. Mrs. Cook stated that a certificate of liability may be needed naming the city as an additional insured. Council decided that staff should work with the group to decide on which projects to do.

Sewer Project Report: Mayor Lundquist stated that he spoke with Emilio Candanoza this afternoon. The final piece to the sewer project is to complete the O&M Manual and submit it to the city. Staff is working to format the scanned version of the 1994 manual, which will be sent to CH2M Hill after completion and all new information incorporated.

Mayor Lundquist stated that the project end date is June 30, 2010. Mrs. Cook stated that this includes submittal of the final pay request to OECDD. With the amount of time it has taken to process pay requests from the contractor in the past it is advisable to move forward with an amendment extending the project end date to August 31, 2010. A formal request has been sent to Louise Birk, OECDD, for this amendment.

Councilor Harrington moved and was seconded by **Councilor Long** to Authorize Mayor Lundquist to Sign a Contract Amendment Extending the WWTP Project End Date. The motion passed unanimously, (5:0).

Mayor Lundquist noted that it may also be advisable to authorize payment of the final pay request from R&G Excavation this evening to keep the project close out moving forward. Councilor Long suggested waiting until the documentation is in hand before authorizing payment. If payment before the next council meeting is requested, the mayor will inform council of the matter before proceeding with payment.

NE 3rd Ave./Alder St. Drainage & Overlay Project Update: Mayor Lundquist stated that paving has begun on the NE 3rd/Alder project. Finish work is commencing this work.

Goal Setting Outcome: Mayor Lundquist stated that the raw data was compiled into documents for council review. There may be a need to provide further information on each goal to allow a future council to understand the status of each goal.

Ann Carey, SW 1st Avenue, thanked the council for doing the goals and readying for planning of our community.

Legislative Amendment – Mill City Zoning Code, Chapter 17.64 Administrative Procedures, Chapter 17.44 Manufactured Homes: Mayor Lundquist stated that a public hearing was held June 8, 2010. The record was held open until Friday, June 18th for additional comments. One written comment was received. Mayor Lundquist explained that since the hearing was closed the council is now in deliberation.

Mayor Lundquist noted that a final copy of the ordinance without notes was handed out at the last meeting. The ordinance is numbered 35x due to requirement within the city code. The charter also requires that an ordinance be adopted at two meetings unless an emergency is declared.

Councilor Holaday moved and was seconded by **Councilor Heller** to Read Ordinance No. 35x for First Reading by Title Only. The motion passed unanimously, (5:0).

Mrs. Cook read the ordinance by title only.

Councilor Harrington said that she feels Bill Sanderson's point that this change removes the final decision from the elected officials and gives it to a volunteer commission is a valid concern. Councilor Holaday said that she is comfortable with the change because the council still acts as an appeal board.

Mayor Lundquist said that the planning commission members are also held to ethics standards and must complete ethics forms. Also, the new procedure expedites the process for applicants.

League of Oregon Cities Survey – Policy Support: Mayor Lundquist noted that the League survey was distributed at the last meeting. The submittal date is July 16, 2010. If council wishes to submit any comments they can be given at the next meeting.

Mrs. Carey asked if this survey will be submitted to the League as there are a number of issues she is concerned about. Mayor Lundquist said that Mrs. Carey's concerns can be given to Mrs. Cook and, in turn, given to the council for their consideration.

NEW BUSINESS

Request for Waiver – Noise Ordinance, St. Catherine of Siena: Councilor Harrington stated that the St. Catherine of Siena Catholic Church's centennial celebration is coming up and they will be having a gospel/bluegrass band playing for the event. The church would like a waiver of the

noise ordinance for the event as well as permission to use the city's empty lot on the corner of SE Fairview Street and S 1st Avenue. Mayor Lundquist said that he would suggest two motions for parking and the noise waiver if council decides to approve the requests.

Councilor Long moved and was seconded by **Councilor Holaday** to Approve Request for Parking at the City-Owned Lot on the Corner of 1st Avenue and SE Fairview on Saturday, July 3rd from 4:00 p.m. to 10:00 p.m. The motion passed unanimously, (4:0:1) with Councilor Harrington abstaining.

Councilor Long moved and was seconded by **Councilor Heller** to Approve Request for Waiver of Mill City Municipal Code Section 8.04.155, Unnecessary Noise, on Sunday, July 4th from 6:30 p.m. to 9:30 p.m. The motion passed unanimously, (4:0:1) with Councilor Harrington abstaining.

Systems Development Charges (SDC's) – Request for Moratorium/Reduction, Preliminary Discussion: Mayor Lundquist stated that at the last meeting a request was made to place a moratorium on or reduction of SDC's into place. Mrs. Cook did some research and found that no other cities are reducing or placing a moratorium on SDC's at this time. Further discussion should take place to determine if either of these requests is feasible. Councilor Long said that he could possibly support holding off on the \$500 increase that is scheduled to take place July 1, 2010.

Professional Services Agreement – David Kinney, Community Development Consultant: Mayor Lundquist said that he would like to have something in writing from the city attorney regarding the changes to the agreement. Councilor Long said that he would like to have an explanation from Mr. Kinney as to the reason for the increase in his hourly rate. Councilor Holaday said that Mr. Kinney has not raised his hourly rate in many years and just having a facilitator from the COG would be \$85.00 per hour. Councilor Holaday said she feels the city is getting a bargain with his time. Councilor Long said that he believes Mr. Kinney does a good job for the community but feels the council should make informed decisions about items such as this.

City Recorder Six Month Review: Mayor Lundquist said that he has received a few reviews from council members. Some preliminary data has been done but final calculations will need to be completed. All reviews will need to be provided by the end of the week to Mayor Lundquist.

STAFF/COMMISSION REPORTS

City Recorder Report

FEMA Flood Ins. Study/Map: Available for review.

Finance Clerk Vacation: Finance Clerk Joy Cronin will be taking a two week vacation soon. Reports and bills will be available for the next meeting but will not be included in the packet.

Marion County Weed Control: Mrs. Cook said that weed control by Marion County will be done the week of the 21st.

Councilor Long asked for an update on the Spring Street property. Mrs. Cook said that the survey work should be complete soon. The information requested by the city attorney regarding costs for towing has been provided. A letter will need to be sent to the owner of the trailer.

City Attorney Report: None.

BUSINESS FROM MAYOR & CITY COUNCILORS

Mayor Lundquist and **Councilors Harrington** and **Holaday** had nothing to report.

Councilor Heller gave a brief report on the 4th of July events.

Councilor Long asked for permission for the Youth Benefit Golf Tournament to place a poster in City Hall. Consensus was reached to allow the poster to be placed. Councilor Long asked if the Linn County Commissioners will be attending a meeting this year. Mrs. Cook will check on this.

EXECUTIVE SESSION: No executive session was held.

Councilor Holaday moved and was seconded by **Councilor Heller** to Adjourn the Meeting. The motion passed unanimously, (5:0).

ADJOURNMENT

The meeting was adjourned at 7:24 PM.

Prepared by:

Approved by:

Stacie Cook, CMC
City Recorder

Roel Lundquist
Mayor